

The 30th Annual Bahamian Connection Festival 2026

Saturday, Oct. 3, 2026

11:00 a.m. – 7:00 p.m.

New Monrovia Park

4455 S.E. Murray Street

Stuart, Florida 34997

EIN#65-0551284

Vendor Application

Return Application to: The New Monrovia Community Development Corporation, Inc.
P. O. Box 1165
Port Salerno, FL 34992

Website: **www.newmonroviacdc.com**

Cash app: \$NewMonroviaCDC

For more information please contact: **Laronda Gray (772)486-8424**
Gailya Delancy (772)834-4789

Organization (Print) _____ (Tel.#) _____

Contact Person (Print) _____ (Fax #) _____

Mailing Address _____ City, State, Zip _____

Email (if applicable) _____ website _____

TYPE OF VENDOR: FOOD _____ MERCHANDISE _____ BUSINESS _____ INFORMATIONAL _____

Number of space(s) requested _____

Description of items to be sold _____

Have you participated in this Festival before? _____ Yes _____ No

Electricity is requested _____ Yes _____ No

I understand and agree by submitting this application that anyone associated with the New Monrovia Community Development Corporation, Inc. and/or the Bahamian Connection Festival, Port Salerno, will not be held liable for any physical, property damage, liability or loss during the leasing of the space. I

have read, understand and agree to adhere to the 2026 Bahamian Connection Festival guidelines as stipulated on the first page of the application.

Vendor's Signature

Date

OFFICE USE ONLY – DO NOT WRITE BELOW THIS LINE

Space Number (s) _____, _____, _____, _____

Amount Received: \$_____, \$_____, \$_____, \$_____

() Money Order # _____ () Cashier's Check # _____ () Check # _____ () Cash App _____

Signature: _____

Date: _____

Dear Vendor:

The Annual Bahamian Connection Festival in Port Salerno will be held on Saturday, October 3, 2026. The festival celebrates the Bahamian American history of our neighborhood and the contributions to our community. The location of the festival is at the New Monrovia Park, 4455 SE Murray St, Stuart, FL 34997.

THE FOLLOWING FESTIVAL RULES AND REGULATIONS MUST BE ADHERED TO BY ALL PARTICIPATING VENDORS:

The vendor space cost is **\$200.00** for food vendors, **\$100.00** dessert vendors, **\$100.00** for non-food vendors, and informational is free. The space size is 10.0' x 10.0'. All vendors must remain in their assigned space. **There will be no holding special space at the festival.**

Set-up time may begin as early as **7:00 a.m.** and The Bahamian Connection Festival concludes at **7:00pm** and all vendors are to refrain from soliciting patronage no later than 6:30pm so that the NMCDC and assistants can begin their post-festival duties.

Members of the New Monrovia Community Development Corporation, Inc. (NMCDC), has the exclusive right to remove any vendor from the festival site who does not comply with established guidelines.

The following additional information should be adhered to (please initial next to each bullet):

1. All fees are non-refundable. _____
2. **NMCDC reserves the exclusive right to assign vendors to assigned locations as they deem necessary. Once a vendor location is assigned, the location of a vendor will not be changed without extreme circumstances considered for them to do so.** _____
3. Vendors will bring their own table and chairs for their vendor area. Any additional materials will be provided by the individual vendor as they deem necessary. _____

4. If a vendor wishes to bring a tent, or any other apparatus to assist in convenience or patron enhancement it must be of specifications that will fit into the vendor's assigned space. **IF IT CAN NOT FIT INTO THE ASSIGNED SPACE, IT IS NOT ALLOWED. TENTS CANNOT BE SECURED WITH STAKES IN THE GROUND. YOU CAN SECURE WITH SANDBAGS OR WITH SAND IN THE BUCKET.** ____
5. Vendors are responsible for their setup and take down of their individual vendor area(s). The NMCDC board members and/or volunteers are not responsible for assisting in these responsibilities. ____
6. Vendors, requesting electricity in the food vendor area, are required to bring at least 100 ft of an extension cord to be able to conveniently reach the power source with the best possibility of safety precaution and enough length to avoid the main flow of traffic. Only one (1) outlet will be given per vendor. ____
7. Per Martin County Parks and Recreation Department (MCPRD) direction, motor vehicles will no longer be allowed inside of the park. This means, vehicles will not be allowed to enter the park under any circumstances (drop off/pick up or set up) for vendor convenience. ____
8. Vendors are responsible for their own receptacles and/or plastic bags to dispose of their trash. County receptacles located throughout the park are not to be moved for each vendor's convenience. ____
9. Vendors, who at the conclusion of the festival, have not properly disposed of their trash in or near the dumpster area, properly cleaned the vendor assigned area, and/or ceased to shut down their vendor area at the designated time will be assessed a \$25.00 fine. This fine must be paid at the time of exit. You will not receive an application the following year if this fee is not paid. ____
10. Food vendors that have been approved by the NMCDC for the festival that are cooking items must have their own fire extinguisher on site and visible (extinguishers need to be confirmed by the vendor coordinating NMCDC member prior to complete set up. You are responsible to dispose of your own excess grease (if applicable) and dispose of them into any County system. ____
11. **All food trucks must complete an application for the Parks and Recreation and be approved prior to festival. Proof must be provided to New Monrovia CDC board. Please contact Danielle or Ava at Indian Riverside Park at 772-463-3201 with any questions. DEADLINE FOR THIS IS SEPTEMBER 14, 2026. The fee for this application is \$50.00** ____
12. For your convenience and assistance in sanitation, water will be provided per an outside fountain located outside of the Costella Williams Learning Center on the north side of the building. ____
13. **If a vendor is asked to leave due to any violation of festival set rules, no fees or percentage of fees will be refunded.** ____

14. No balloons on premise of the New Monrovia Park per Parks and Rec. _____

15. We require all vendors to wear gloves when cooking and serving food. _____

NO MONEY WILL BE REFUNDED.

**ALL VENDOR APPLICATIONS AND FEES MUST BE RECEIVED NO LATER
THAN SEPTEMBER 25, 2026. NO EXCEPTIONS.**

I acknowledge that I'm not allowed to sell ANYTHING for which I have not been approved. If I am observed selling such items, I will be escorted off the premises with no refund. This will be highly enforced.

ALL VENDORS MUST ADHERE TO THE APPROVED CONTRACT.

Name

Date

*******PLEASE BE ADVISED*******

The New Monrovia Community Development Corporation (NMCDC), the organizer and managing organization for the annual Bahamian Festival Celebration, would like to notify our potential vendors that the following changes will be effective immediately and moving forward regarding future festivals. Please initial each item to confirm that you have read and understand these changes.

1. Per Martin County Parks and Recreation Department (MCPRD) direction, **motor vehicles will no longer be allowed inside the park.** This means vehicles will not be allowed to enter the park under any circumstances (drop-off/pick-up or set-up) for vendor convenience.

2. Because of these changes, beginning this year, for the 2026 Bahamian Connection Festival, **all food trucks are being relocated to Field Street between 45th and 46th Avenue and will be assigned a specific vendor spot.** _____
3. All vendors will have an assigned vendor space. What this means is, before the morning of the festival, an NMCDC representative will contact you and notify you of your assigned space so you will have an indication of your location before arrival and can strategically plan the most effective way to get your equipment/supplies to your designated area for set up.

4. There will be no exceptions to the recently informed changes. _____